



## ASSISTANT SUPERINTENDENT

Maury County Water System seeks an individual for a full-time position to assist with the operation, administration, and oversight of the water distribution system. Work is performed under the direct supervision of the Superintendent.

**Duties and Responsibilities:** Establishes, maintains, and analyzes a variety of reports as required for regulatory compliance; responsible for water testing, collection of samples and correct reporting to appropriate regulatory authority; Responsible for assisting the Superintendent with the analysis and monitoring of the annual fiscal budget; Responsible for directing the maintenance and repair of the water distribution system; Responsible for implementing safety programs including training, procedures, and equipment as necessary; Other duties as assigned by the Superintendent.

**Required Skills and Abilities:** Knowledge of principles and practices of repair and operation of water distribution systems, pumping stations, metering and other utility appurtenances; Knowledge of local, state and federal laws and regulations relating to water distribution; Knowledge of SCADA and various technologies related to water distribution systems; Proficient in the use of software such as Excel, Access and Word; Ability to analyze information, problem solve and make effective decisions; Ability to establish effective and professional communication with customers, staff, Board Members, federal, state and local agencies, and with all vendors and stakeholders of MCWS; Possess strong leadership and team building qualities; Possess excellent communication skills, both verbal and written; Ability to adhere to all MCWS requirements and policies.

**Education and Qualifications:** HS Diploma or GED Equivalency; DWS DII Certification; Class A CDL preferred; Backflow License preferred; knowledge of SCADA System; 5-8 years' experience as Operations Manager.

**Physical Requirements:** Ability to lift 10 – 20 pounds; Ability to sit for extended periods of time; Ability to perform the basic functions of stooping, kneeling, crouching, reaching standing, walking, pushing, pulling, lifting, talking, hearing, and repetitive motions; Must possess visual acuity necessary to inspect schematic drawings and blueprints, prepare and analyze figures and data, perform extensive reading, and operate a computer terminal.

Salary based on experience and qualifications.

Maury Co. Water System is an equal opportunity provider and employer.

**Applications are available at Maury County Water System, 765 New Lewisburg Hwy., Columbia, TN 38401.**